GENERAL MEMBERSHIP MEETING MINUTES

October 20, 2014

WELCOME/INTRODUCTIONS/GUESTS
Meeting called to order by President, Robert Hemminger. LEPC welcomed several first time attendees and visitors.

CITIZENS TO ADDRESS THE LEPC None present.

FACILITY OVERVIEW
Presented by Bob Wolff with Nova Molecular.

APPROVAL OF MINUTES
Minutes from the September meeting stand approved as printed.

TREASURER’S REPORT
Presented by Brad Peck. Summary for September balance of $75,000 and change. (Ledger shown on a power point slide) Expenses include meeting luncheons for Plant Managers breakfast, EPA LEPC Workshop, Active Shooter Workshop in Ellington. Motion to accept treasurer’s report by Robert Eldridge, Second by Tim Lancelin. Motion carried.

FACILITY REPORTS
President Robert Hemminger mentioned of incident that occurred at Albemarle Bayport. Level II submitted through EMERGE ENotify. Non-hazardous visible emission that drifted outside plant boundaries.

PRESIDENT’S REPORT
EPA LEPC Workshop was held in Deer Park, TX. They hosted 32 workshops throughout the EPA region. We were second to the last of the 32 workshops held, the largest in all. There was over 100 well received in attendance from the greater Houston region. The EPA gave some updates on Sara title III, the EPCRA Laws, requirements for the LEPC, Industry, local government, Teir II Submit/Compliance. They know the LEPC’s are active and strong and indicated that what they gathered from us there are able to carry forward to more rural areas in less active LEPC’s. They will also be offering one day workshops in the future for more advanced topics of discussion. Everyone is welcomed to contact us or reach out to Steve Mason directly for more information.

Plant Managers breakfast was October 8, 2014. (Attendee Feedback Form: questions and comments were presented on power point slide) Some helpful suggestions were offered. We appreciate the facilities participation.

Executive board approved annual LEPC Invoices. Those are printed and ready for pick up today at the sign in table. Any left will be mailed.

We are looking for nominations for the LEPC board. Next meeting will be the election.

SUB-COMMITTEE REPORTS

Compliance & Membership (Joe Ferro was not present) Presented by Tamara Coy-Tremant. We have
updated the membership form, new member handbook, re-designed the LEPC flyer and draft letter. This will all be done before Thanksgiving pending board approval. We look forward to bringing new members for next year. Also, we are currently looking for any nominees to fill the Compliance Board Chair.

Emergency Preparedness
Presented by Dale Blake. The sub-committee met earlier this morning and are in the beginning stages of planning the 2015 LEPC drill. Kaneka will be hosting this drill. Looks like it will be scheduled for September. We will keep you informed. Dale asked everyone to volunteer to give a facility overview. Travis Smith with American Acryl, L.P. volunteered.

Public Education & Community Awareness
Tim Lancelin advised that the sub-committee also met earlier this morning. They discussed the past events such as the safety fair, and getting an early kick start for next year with more participation. The same for the Strawberry Festival and Parade. He mentioned receiving a trophy for the parade. They want to put together presentations together for Wally to interact with kids. The committee is looking forward to putting together a DVD, update publication for the community.

OLD BUSINESS  NONE

NEW BUSINESS  NONE

GOOD OF THE ORDER
Brad Peck presented a slide show of important information regarding Ebola.

Tamara Coy-Tremant also spoke and provided updated information regarding Ebola from the medical hospital perspective.

Robert Hemminger announced that the annual City of Pasadena Can-Do food drive and flyers are available to take. Everyone is encouraged to contribute to the community.

Also, there is a pocket calendar available to everyone as a thank you for your participation.

Next General Membership meeting will be November 17, 2014 at 11:30. This will be the annual Thanksgiving meal and the last meeting for 2014.

Budget workshop will be held in December.

General meeting membership schedule was provided on the power point slide.

Meeting adjourned.

10/20/14 je