City of Pasadena Texas
Community Development Department
Consolidated Annual Performance and Evaluation Report (CAPER)
Program year 2011-2012
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Executive Summary

The Program Year (PY) 2011 Consolidated Annual Performance and Evaluation Report (CAPER) illustrates the City of Pasadena’s efforts to coordinate funding in order to deliver comprehensive community development projects and services to citizens. This report summarizes how federal funds were invested between October 1, 2011 and September 30, 2012 (Program Year 2011) to meet the goals and objectives in the 2010-2012 Consolidated Plan.

The City's partnership with the U.S. Department of Housing and Urban Development (HUD) has enabled significant reinvestment in Pasadena to create more vibrant and livable neighborhoods. Progress relating to these efforts is due in large part to the Community Development Block Grant (CDBG) funding received from HUD. Over the past thirty years, the City of Pasadena has invested federal CDBG funds into infrastructure improvements, housing, park improvements, social services and neighborhood facilities in the low - and moderate income areas of the City.

The City of Pasadena received $2,534,455.00 in federal funds for the 2011-2012 program year. Stimulus funds were received in 2009 for Community Development Block Grant – Recovery ($516,794.00) and Homeless Prevention and Rapid Re-Housing Grant ($790,214.00)

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Development Block Grant</td>
<td>$1,733,343.00</td>
</tr>
<tr>
<td>Home Investment Partnership Grant</td>
<td>$716,790.00</td>
</tr>
<tr>
<td>Emergency Solutions Grant</td>
<td>$84,322.00</td>
</tr>
</tbody>
</table>

During the 2011-2012 reporting period, the City continued the effort to address the priority Housing and Community Development needs in the Community. To that end, the City of Pasadena disbursed a total of $1,171,522.79 in CDBG funds, $785,875.67 in HOME funds, $85,226.80 in ESG funds, $188,484.76 in HPRP funds and $282,302.86 in CDBG-R funds.

There was a total of $114,823.07 in CDBG program income and $61,714.31 in HOME program income.

Community Snapshot

According to the City of Pasadena’s 2009 estimate, the population of the city is 145,789, a 2.7 percent increase from 2000. There are 72,822 males and 72,967 are females. Using information provided through the 2000 US Census, the demographic breakdown of the city is as follows:

<table>
<thead>
<tr>
<th>Race/Ethnicity in 2000</th>
<th>Number</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>White</td>
<td>47,680</td>
<td>32.7%</td>
</tr>
<tr>
<td>Hispanic</td>
<td>91,387</td>
<td>62.7%</td>
</tr>
<tr>
<td>Race</td>
<td>Population</td>
<td>Percentage</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>------------</td>
<td>------------</td>
</tr>
<tr>
<td>African American</td>
<td>3,352</td>
<td>2.3%</td>
</tr>
<tr>
<td>Asian</td>
<td>1,069</td>
<td>0.7%</td>
</tr>
<tr>
<td>Native Hawaiian/Pacific Islander</td>
<td>136</td>
<td>0.09%</td>
</tr>
<tr>
<td>Two or more Races</td>
<td>1,249</td>
<td>0.9%</td>
</tr>
<tr>
<td>American Alone</td>
<td>628</td>
<td>0.4%</td>
</tr>
<tr>
<td>Other Race Alone</td>
<td>281</td>
<td>0.2%</td>
</tr>
</tbody>
</table>

The median household income for Pasadena, according to City-data is $40,770.

**General Questions**

*Assessment of the one-year goals and objectives:*
*Describe the accomplishments in attaining the goals and objectives for the reporting period.*

The City of Pasadena was committed in ensuring that the CDBG, ESG and HOME program maximized the funding allocation and addressed all of the regulatory requirements of the programs. The Action Plan’s goals were to:

- Continue to provide funding to public and social service agencies that serve the low to moderate income residents of Pasadena;
- Encourage new and former public and social service agencies to apply for CDBG, ESG, and HOME funds;
- Continue to provide housing rehabilitation and reconstruction to deteriorating owner occupied housing;
- Provide down payment and closing cost assistance to first time homebuyers;
- Continue Code Enforcement activities, such as demolition of dangerous structures, lot clearance and removal of junk vehicles.

The 2011 Action Plan identified 7 activities that scored a 4.00 or higher:

**Improve Water, Sewer and Streets:** The 2011 Waterline Improvement on Lillian to Harper Census Tract: 3219 and Armor Ave to Hector Ave., Census Tract 3234 was awarded $318,003.33.

The 2011 Sewer Improvements for Finfrock to Trichelle Census Tract 3219, Olive Ave, Park Ln., Garfield Ave, Jackson Ave, and Oakdale Census Tract 3222, Cleveland to Lafferty Census Tract 3223 and Valerie, Armor, Hector and Pauline in Census Tract 3224, was awarded $318,003.34. These activities are currently in the environmental phase. Work will begin once the release of funds are granted.

**Improve Street and Sidewalk Lighting:** No funds awarded for this activity. The City is working with the energy company and other organization to find funding for this project.

**Employment Training/Job Placement:** A total of $15,500.00 was awarded to 2 organizations. Twin Oaks located at 3222 Pasadena Blvd., received $10,000 for their GED and ESL classes. A total of 64 people were served.
The Library Career Center located at 1201 Jeff Ginn Memorial Dr., received $5,500 for database, resume writing and other classes to help in obtaining a job. A total of 281 people where served.

Pasadena Community Ministries located at 2301 So. Houston Rd. was awarded $10,000 to provide assistance to 10 homeless families.

Madison Jobe Transportation for Elderly & Disabled located at 1700 E. Thomas Ave. was awarded $45,000.00 and provided 176 disabled and elderly taxi vouchers.

Pasadena Health Center located at 908 Southmore was awarded $14,000 to purchase an ultrasound machine. The Health Center was able to serve 2055 low income no insurance clients.

City of Pasadena Animal services located at 5150 Burke Rd. was allocated $20,000.00 For spay and neuter of low to moderate income pet owners. A total of 83 clients where served.

Sarah’s House located at 2210 Wichita was allocated $49,370.00 for the day to day operations of the homeless shelter for women and children.

Youth Services: No CDBG funds where awarded for youth services.

The Code Enforcement Team conducted field investigations of 356 code violation complaints. The violation complaints resulted to 54 properties for lot clean-up; 43 properties unsecured, vacant structures; 22 properties for dangerous buildings and 428 private property junk vehicles.

Energy Efficiency: The City provided 27 elderly and/or disabled with energy efficiency upgrades. This was made possible through the ARRA grant CDBG-R. The City plans to continue providing energy efficiency upgrades with next years funding.

Assisted Facilities for frail elderly: No funds where awarded for facilities for frail elderly.

Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.

<table>
<thead>
<tr>
<th>Agency</th>
<th>Program</th>
<th>Goal (Persons Served)</th>
<th>Actual</th>
<th>Goal Attained?</th>
<th>Funding Source</th>
<th>Amount Awarded (Disbursed)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Madison Jobe Transportation for Elderly &amp; Disabled</td>
<td>Transportation Services</td>
<td>155</td>
<td>176</td>
<td>Yes</td>
<td>CDBG</td>
<td>$45,000.00 ($44,753.09)</td>
</tr>
<tr>
<td>Twin Oaks Mutual Housing Assoc. Literacy Program</td>
<td>Employment Training</td>
<td>40</td>
<td>64</td>
<td>Yes</td>
<td>CDBG</td>
<td>$10,000.00 ($9,855.00)</td>
</tr>
<tr>
<td>Pasadena Community Ministry</td>
<td>Operating Cost of Homeless/AIDS Patient Program</td>
<td>10</td>
<td>10</td>
<td>Yes</td>
<td>CDBG</td>
<td>$10,000.00 ($0.00)</td>
</tr>
<tr>
<td>City of Pasadena Animal Services</td>
<td>Health Services</td>
<td>288</td>
<td>83</td>
<td>No</td>
<td>CDBG</td>
<td>$20,000.00 ($20,000.00)</td>
</tr>
<tr>
<td>Organization</td>
<td>Project Description</td>
<td>Cost</td>
<td>Population</td>
<td>ESG/Program Administration</td>
<td>Funding Source</td>
<td>Total Cost</td>
</tr>
<tr>
<td>-------------------------------------</td>
<td>-------------------------------------------------</td>
<td>----------</td>
<td>------------</td>
<td>------------------------------</td>
<td>----------------</td>
<td>--------------</td>
</tr>
<tr>
<td>Sarah's House</td>
<td>Operating Cost of Homeless/AIDS Patient Program</td>
<td>$49370.00</td>
<td>100</td>
<td>13</td>
<td>CDBG</td>
<td>$49370.00</td>
</tr>
<tr>
<td>Pasadena Health Center</td>
<td>Health Services</td>
<td>$14,000.00</td>
<td>1500</td>
<td>2055</td>
<td>CDBG</td>
<td>$14,000.00</td>
</tr>
<tr>
<td>Pasadena Public Library – Career Center</td>
<td>Employment Training</td>
<td>$5,000.00</td>
<td>250</td>
<td>281</td>
<td>CDBG</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>2011 Waterline Improvement: Lillian to Harper and Armor to Hector</td>
<td>Infrastructure</td>
<td>$318,003.33</td>
<td>500</td>
<td>0</td>
<td>CDBG</td>
<td>$318,003.33</td>
</tr>
<tr>
<td>2011 Sewer Replacement: Pinfrock, Trichelle, Olive, Park Ln, Garfield, Jackson, Oakdale, Cleveland, Lafferty, Valerie, Armor, Hector and Pauline</td>
<td>Infrastructure</td>
<td>$318,003.34</td>
<td>500</td>
<td>0</td>
<td>CDBG</td>
<td>$318,003.34</td>
</tr>
<tr>
<td>Program Admin – CDBG</td>
<td>Program Admin</td>
<td>$346,668.60</td>
<td>N/A</td>
<td>N/A</td>
<td>CDBG</td>
<td>$178,302.54</td>
</tr>
<tr>
<td>Code Enforcement</td>
<td>Code Enforcement</td>
<td>$410,000.00</td>
<td>200</td>
<td>356</td>
<td>CDBG</td>
<td>$410,000.00</td>
</tr>
<tr>
<td>Health Department</td>
<td>Code Enforcement</td>
<td>$41,797.73</td>
<td>60</td>
<td>42</td>
<td>CDBG</td>
<td>$8,458.00</td>
</tr>
<tr>
<td>Apartment Demolition</td>
<td>Code Enforcement</td>
<td>$100,000.00</td>
<td>1 complex</td>
<td></td>
<td>CDBG</td>
<td>$100,000.00</td>
</tr>
<tr>
<td>The Bridge Over Troubled Waters</td>
<td>Childcare Services</td>
<td>$15,052.95</td>
<td>100</td>
<td>50</td>
<td>ESG</td>
<td>$15,052.95</td>
</tr>
<tr>
<td>Project Joy &amp; Hope</td>
<td>Operating Cost of Homeless/AIDS Patient Program</td>
<td>$15,052.95</td>
<td>30</td>
<td>14</td>
<td>ESG</td>
<td>$15,052.95</td>
</tr>
<tr>
<td>Pasadena Community Ministries</td>
<td>Subsistence Payments</td>
<td>$20,000.00</td>
<td>150</td>
<td>187</td>
<td>ESG</td>
<td>$20,000.00</td>
</tr>
<tr>
<td>Sarah's House</td>
<td>Operating Cost of Homeless/AIDS Patient Programs</td>
<td>$15,000.00</td>
<td>130</td>
<td>149</td>
<td>ESG</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>Cross in the City</td>
<td>Operating Cost of Homeless/AIDS Patient Programs</td>
<td>$15,000.00</td>
<td>30</td>
<td>40</td>
<td>ESG</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>Program Admin – ESG</td>
<td>Program Admin</td>
<td>$4,216.10</td>
<td>N/A</td>
<td>N/A</td>
<td>ESG</td>
<td>$5,107.12</td>
</tr>
<tr>
<td>Program Admin – HOME</td>
<td>Program Admin</td>
<td>$71,679.00</td>
<td>N/A</td>
<td>N/A</td>
<td>HOME</td>
<td>$67,492.23</td>
</tr>
<tr>
<td>Program Admin – Housing Rehab</td>
<td>Program Admin</td>
<td>$50,000.00</td>
<td>N/A</td>
<td>N/A</td>
<td>HOME</td>
<td>$50,000.00</td>
</tr>
<tr>
<td>Texas Gulf Coast Housing (CHDO)</td>
<td>CHDO</td>
<td>3 Duplexes/6 units</td>
<td>2 Duplexes/4 units</td>
<td>No</td>
<td>HOME/CHDO</td>
<td>$107,518.50</td>
</tr>
<tr>
<td>Housing Rehab/DPL</td>
<td>Rehab Single Unit Residential</td>
<td>7</td>
<td>7</td>
<td>Yes</td>
<td>HOME</td>
<td>$193,796.25</td>
</tr>
<tr>
<td>Housing Acquisition/New Construction</td>
<td>Housing Services</td>
<td>6</td>
<td>4</td>
<td>No</td>
<td>HOME</td>
<td>$193,796.25</td>
</tr>
<tr>
<td>Southeast Texas Finance Corp. (SETH)</td>
<td>First - Time Homebuyers</td>
<td>30</td>
<td>1</td>
<td>No</td>
<td>HOME</td>
<td>$150,000.00 ($5,000.00)</td>
</tr>
</tbody>
</table>

***Health Department was listed as a public service instead of being classified as Code Enforcement***

If applicable, explain why progress was not made towards meeting the goals and objectives.

There were 6 organizations that did not meet the goals and objectives; 2011 Sewer Replacement did not meet goals due to environmental documents not submitted in a timely manner. The project will begin in March 2013 and should be completed by March 2014.

2011 Waterline Improvement did not meet goals due to environmental documents not submitted in a timely manner. This project will begin in March 2013 and should be competed by March 2014.

Southeast Texas Housing Corp (SETH) was awarded $150,000 for First time homebuyers. Due to stricter underwriting and economic constraints on the housing market they where unable to meet their goal.

Project Joy and Hope did not meet the goals they set, due to better medical treatment for the low income terminally ill children.

Sarah’s House did not meet their goals due to staffing issues. The acting Director resigned which left a void in staffing operations, which where needed to effectively run the program.

The Bridge Over Troubled Water did not meet their goal, due to the decrease in battered women with children compared to previous years.

The Animal Shelter did not reach their goals due to delay in contract, the loss of 6 staff members and organizational structure. They are now fully staffed and have proper managerial staff.

The City of Pasadena Health Department did not accomplish the goals they set due to the drought conditions in the gulf coast of Texas. We are seeking a more aggressive approach to eliminate blight and hazardous materials using a better systematic approach for the low to moderate areas of the city.
Texas Gulf Coast Housing (CHDO): Completed 2 or the 3 duplexes for terminally children, the reason being is the increase prices for construction materials.

Apartment Demolition was not completed in the 2011 program year, due to resistance from the owners.

The City’s acquisition and new construction fell behind due to budget restraints and staffing. The Community Development lost the person processing home applications. The department is fully staffed now except for an administrative assistant.

Describe the manner in which the recipient would change its program as a result of its experiences.

The City would not change its program, but would add some additional components. Such as marketing through the internet, brochures and information at subrecipients’ offices, schools, and apartments, and information segments on the City’s television network.
Hold an “information meeting” for all subrecipients and other social service agencies to come together and inform each other what their agency does, what services they provide and contact information. This would help the agencies to better serve the community.

The City of Pasadena is very interested in the new developments at HUD around more streamlined planning and reporting, particularly in regards to the Consolidated Plan and the CAPER.

Finally, the City will increase its focus on affirmatively furthering fair housing and in the coming year provide training materials to improve performance in that area.

Affirmatively Furthering Fair Housing

Provide a summary of impediments to fair housing choice.

The City of Pasadena adopted the PY2012 Analysis of Impediments on December 11, 2012. The City found there are several public and private impediments throughout the City of Pasadena.

Public Impediments:
• There is an unequal quality of Public infrastructure and unequal quantity of public facilities within the oldest parts of the City. This causes an unequal concentration of low income areas and minorities.
• The City has limited public transportation to/from Pasadena and the rest of Harris County. This results into limited mobility and accessibility for low income, elderly and disabled.
Private Impediments:

- The lack of sufficient number of Community Housing Development Corporations (CHDOs) with the capacity to secure funding for constructing affordable housing for purchase by the moderate income people.
- The lack of marketing of HUD funded programs for low-moderate income individuals and areas.
- Reduction of services from social services agencies to low-moderate income individuals because of budget cuts and decrease in charitable donations.

Identify actions taken to overcome effects of impediments identified.

- The City of Pasadena is active in applying significant CDBG and HOME resources to housing rehabilitation, housing demolition/reconstruction, public services and enhancement of public facilities and public infrastructure. Additionally, ESG and HPRP funds where used to prevent homelessness and to assist with homeless in securing affordable housing. CDBG-R funds where used for energy efficiency for disabled and elderly homeowners.
- The City of Pasadena will continue to ensure that all nonprofit organization receiving CDBG, HOME, or other federal funding comply with Section 504 and the Americans with Disabilities Act at their locations where clients are served.
- The City will continue to work on improving public facilities, public infrastructure and private amenities to support the low-moderate income population through a redevelopment plan for the area north of Southmore.
- The City will ensure that all units being assisted through any federal funding are brought up to city code and other related codes.
- Houston Galveston Area Council and the City of Pasadena are working to develop a long-range mobility plan for the Pasadena area that will include public transportation throughout the city as well as to/from the city and amenities in Houston such as the Texas Medical Center.
- The City will continue to allocate HOME funds to housing rehabilitation programs and to nonprofit housing agencies to help alleviate the housing difficulties encountered by low-moderate income residents.
- The city will provide technical support and Certification of Consistency with the Consolidated Plan to agencies seeking funds from HUD and other sources to provide sound affordable housing to homeless, elderly, disabled and low-moderate income persons.

Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.

The City of Pasadena faces several obstacles to meeting underserved needs; the primary
obstacle in meeting the needs of the underserved is money. The need far exceeds the
resources available to adequately meet the needs. Capacity is a second obstacle. The
City of Pasadena is not able to carry out the programs in-house to meet all of the needs of
Pasadena residents. Therefore, the City must rely on other agencies in the areas of
affordable housing and social services. Currently, there is a shortage of qualified
nonprofits with the capacity and infrastructure to carry out the necessary projects or to
comply with HUD regulations in the use of federal funds.

Providing housing to the low- and moderate-income is met with the financial obstacle of
land and construction costs. While in-fill housing is desirable to help reclaim
neighborhoods in Pasadena and decentralize poverty, the purchase of individual lots and
the construction of isolated single homes becomes cost prohibitive without deep subsidies
and/or grants.

Additionally, the location of the largest petrochemical processing center in the United
States is located in Pasadena. As a result of the potential environmental hazards, federal
regulations prohibit the use of federal funds for housing developments and some public
service facilities in the vicinity of the industrial complexes. This further limits the use of
available affordable land for new development and multi-family structures for
rehabilitation and redevelopment. It also limits the capacity of nonprofit agencies to
locate in target areas or to afford adequate-sized facilities outside of the environmental
impact buffer.

An on-going obstacle encountered in meeting the concerns of the underserved is that the
underserved traditionally do not voice their concerns to the Planning and Community
Development Department. Since the City of Pasadena began receiving CDBG funds,
there has been an on-going struggle to involve residents in public forums and decision-
making activities. Traditionally, residents, particularly the underserved, have not availed
themselves of the opportunities to voice their concerns and needs.

The City increasingly works in partnership with local social service providers, non-profit
housing development organizations and for profit entities to develop a stronger local
infrastructure for the development and delivery of services. These efforts include:

- Increased marketing of housing and human service programs on a citywide basis,
  using a variety of methods, including electronic notices, announcements on local
cable channels, newspaper flyers, and utility bill inserts; the community
development department is working including information for the different
programs on the City website, by the end of 2012

- Continued participation in the Homeless Coalition

- Continued review and development of additional programs for under-served
  populations, including applications for competitive grants, and use of stimulus
  funds. These programs would allow under-served low-income persons greater
  housing flexibility and choice.
• Continue informing all subrecipient of workshops, training, and additional funding opportunities

Leveraging Resources

Identify progress in obtaining “other” public and private resources to address needs.

Public and private resources are continually sought out in order to assist the City in addressing needs identified in the plan. This is done by way of reviewing Super NOFAs, as well as other funding resources, and referring the information to appropriate City departments and/or subrecipients for their information. The City encourages and assists those entities as needed to achieve their community development efforts.

Projects included in the FY 2011-2012 Annual Action Plan are consistent with priority needs, objectives, and annual goals described in the City’s five-year Consolidated Strategic Plan. Those projects addressed housing and non-housing community development needs including: childcare and medical health services, assistance to battered and abused individuals, senior services, code enforcement activities, homebuyer assistance, housing rehabilitation, rental assistance to victims of domestic violence and the elderly, facility improvements, and administration of CDBG and HOME Program activities.

The Community Development Board conducted two public meetings in program year 2011 to hear proposals from applicants seeking an allocation of available funds. The CDAC discussed and considered 23 eligible proposals and resolved to recommend an allocation of CDBG, HOME and/or ESG Program funds 22 of those applicants.

The City of Pasadena received additional funds under the American Recovery and Reinvestment Act of 2009 (‘ARRA” or “Stimulus” funds). The City received $516,794.00 in Community Development Block Grant-Recovery (CDBG-R) which provided energy efficiency updates for elderly and disabled citizens. The City also received $790,214.00 in Homeless Prevention and Rapid Re-Housing Program (HPRP) funds, which provided financial assistance such as utility payments, rent payment, hotel/motel vouchers and moving assistance to homeless or semi-homeless residents in Pasadena.

How matching requirements were satisfied.

The City of Pasadena requires that all eligible HOME expenditures be matched a minimum of 25%. Please see the attached HOME Match Report, HUD form 40107-A, for additional HOME match contributions during this reporting period. With respect to HOME funds the City began 2011-2012 period with $7,176,188.37 in excess match credit carried over from the prior year. During 2011-2012 period, the City accrued $179,197.50 in additional match credit from volunteer labor materials on one (1) Habitat House. The excess match is from a previous loan to Twin Oaks Mutual Housing and a Multi-Family Bond for Primrose Apartments.
Housing Projects: The Community Development Office allocates its HOME CHDO funds to affordable housing providers that are working in conjunction with a subrecipient to produce 3 duplexes for families with terminally children.

Infrastructure and Public Facilities Projects: Under the infrastructure and public facilities categories, the survey and design/engineering phases of projects are conducted by the City’s Public Works Department, or by outside businesses utilizing general and bond funds. In addition, the position of Contract Administrator, who oversees the construction contracts and Davis-Bacon requirements for both City and HUD funded projects, is paid under the City’s general funds. The City’s Community Development staff provides overall program management and administration for the projects.

Public/Social Services Projects: All agencies were notified when fundraising workshops were held in 2011-2012 reporting period.

The City of Pasadena requires that all ESG subrecipients provide a 100% match funds received, which satisfies the matching requirements of ESG funds. For every $1.00 in ESG funds expended by social services, partner agencies during the program year, funds from other sources (volunteer hours, and in-kind donations) were expended in matching amounts, augmenting the services provided through these programs to homeless and near homeless Pasadena residents. Refer to the ESG match report.

Managing the Process

Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

The City of Pasadena Community Development Department is the lead agency that ensures compliance with program requirements. The Department’s primary responsibility is the general administration of CDBG, HOME, ESG, HPRP and CDBG-R funds.

During the 2011-2012 program year, the following actions were taken to ensure program and regulatory compliance:

- The City begins its Annual Action Plan process by advertising CDBG, HOME and ESG funding application availability for interested parties
- Staff attended HUD sponsored training
- Continued one-on-one technical assistance to subrecipients
- Worked with city departments to ensure compliance with Federal HUD regulations. These departments include the Finance Department, Legal, Building Inspections, Code Enforcement, Park and Recreation and the Engineering Department
Citizen Participation

Provide a summary of citizen comments.

Notice of the Consolidated Annual Performance and Evaluation Report (CAPER) was published in the Pasadena Citizen on December 9, 2012. The CAPER was made available to the public for examination and comments for the required 15 days, beginning December 9, 2012, and ending on December 26, 2012 at 5 p.m. The draft CAPER was available at the Community Development Office in the Municipal Services Building.

In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

See Attached Map and Chart Below

<table>
<thead>
<tr>
<th>GEOGRAPHICAL LOCATION FOR DISBURSEMENT OF FUNDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDI DBG</td>
</tr>
<tr>
<td>Pasadena Community Ministry: 2301 So. Houston Rd., Pasadena, Texas 77502</td>
</tr>
<tr>
<td>Madison Jobe Transportation for Elderly &amp; Disabled Program: 1700 E. Thomas, Pasadena, Texas 77506</td>
</tr>
<tr>
<td>City of Pasadena Animal Services: 5150 Burke Rd., Pasadena, Texas 77504</td>
</tr>
<tr>
<td>Sarah's House: 2210 Wichita, Pasadena, Texas 77502</td>
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<tr>
<td>Pasadena Health Center: 908 Southmore, Ste. 100, Pasadena, Texas 77502</td>
</tr>
<tr>
<td>Twin Oaks Mutual Housing Association Literacy Program: 3222 Pasadena Blvd., Pasadena, Texas 77503</td>
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<tr>
<td>ESG</td>
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<tr>
<td>Project Joy and Hope: 3219 Burke Rd., Ste. B-1, Pasadena, Texas 77504</td>
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<tr>
<td>Pasadena Community Ministry: 2301 So. Houston Rd., Pasadena, Texas 77502</td>
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<tr>
<td>Sarah's House: 2210 Wichita, Pasadena, Texas 77502</td>
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<tr>
<td>The Bridge Over Troubled Waters, Inc.: 3811 Allen Genoa Pasadena, Texas 77504</td>
</tr>
<tr>
<td>Cross in the City: 1320 Scott St. Pasadena, Texas 77506</td>
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<tr>
<td>HOME - Repayment</td>
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<tr>
<td>523 Harris</td>
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<td>1105 Randall</td>
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<td>210 Oakdale</td>
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<td>1902 Sullivan</td>
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<td>2801 McNay</td>
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<td>1004 Yaupon</td>
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<td>302 W. Austin</td>
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<td>2209 Basket</td>
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<td>1310 Belshire</td>
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<td>1408 Birchwood</td>
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<td>6610 Bramley</td>
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<td>515 Westside Ct.</td>
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<tr>
<td>1003 Yaupon</td>
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<tr>
<td>807 Yepez</td>
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</tbody>
</table>
Institutional Structure

*Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.*

Gaps in institutional structure identified in the Consolidated Plan include a lack of sufficient resources, and limited coordination between service providers. Actions taken in this program year to overcome gaps in institutional structure include:

- Continued participation in the Homeless Coalition meetings to increase agency coordination and cooperation
- Increased partnership in city sponsored and neighborhood sponsored events.
- Enhanced partnership between the Community Development Department, other City of Pasadena departments and social services agencies for comprehensive problem solving for neighborhood revitalization.

The CDBG, HOME and ESG programs provide the City of Pasadena with the opportunity to develop viable communities by funding activities that provide decent housing, a suitable living environment, and by expanding economic opportunities. Funds are awarded to carry out a wide range of community development activities.

The Community Development continues its efforts to collaborate with other city and county departments to increase the range of services and benefits for Pasadena residents. For example, the Code Enforcement side of the Community Development refers homeowners with code violations to the housing rehabilitation/reconstruction program.

The strength of the City’s institutional structure is derived from the variety of public agencies and community organizations in the area that are working diligently toward one common goal: to provide affordable housing, supportive services, and community development assistance to benefit low to moderate income individuals and families.

Monitoring

*Describe how and the frequency with which you monitored your activities.*

The Community Development Department has developed and implemented monitoring procedures to ensure that subrecipients of HUD funds are in compliance with Federal regulations and program guidelines.
Monitoring is an ongoing process involving continuous subrecipient communication and evaluation. The process involves frequent telephone contacts, written communication, periodic meetings, as well as monthly "desk monitoring".

It is the City of Pasadena's intent to formally monitor each activity undertaken with HUD entitlement funds at least once yearly. Those whose performance required additional assistance were provided additional oversight, and increased technical assistance. Annual monitoring visits assure compliance with applicable Federal regulations governing administrative, financial and programmatic operations.

Describe the results of your monitoring including any improvements.

The Community Development staff host meetings and workshops for all subrecipients prior to the signing of subrecipients contacts. These workshops provide information about the monitoring process, the record-keeping forms and monitoring forms, compliance issues and schedules for reporting.

Self Evaluation

Describe the effect programs have in solving neighborhood and community problems.

The Strategic Goals for the City of Pasadena directly impact neighborhood and communities in solving problems. Those neighborhoods that are most impacted are located in the northern portion of the City. As seen in previous sections for this report, this area has the primary concentration of older housing stock and elderly citizens. The Housing Rehabilitation/Reconstruction Programs aid in providing safe and decent housing for those who might not otherwise be able to afford it in these neighborhoods. This addresses issues such as code enforcement, slum and blight, deterioration and accessibility. A specific example of neighborhoods where a combination of building infill houses and rehabilitation was used in Old Town. Staff will be delivering information to neighborhood associations and will participate in meeting in the community in the upcoming program year.

Public service programs provide supportive services to families and individuals facing financial or other difficulties. Funds allocated to social service agencies, as well as in-house counseling and assistance programs, help provide safety nets for homelessness, joblessness, hopelessness. These programs provide children with constructive outlets and safe havens. Funding of social service activities help address many of the social and family issues with the community that may otherwise be left underdeveloped or neglected due to a lack of financial resources among social service providers.

The Community Development Staff has started meeting with the public library director and Pasadena ISD to provide funding opportunities to meet the needs of their students.
and clients. The Staff will be meeting with local community colleges in the upcoming program year to collaborate and expand our resources.

Describe progress in meeting priority needs and specific objectives and help make community’s vision of the future a reality.

Affordable housing continues to be a priority in the City of Pasadena. As the FY 2010-2012 Consolidated Plan indicates, there is a shortage of affordable housing for very low to moderate income households in the City, and the existing affordable housing units are in need of rehabilitation or reconstruction. Specifically, for the 2011 reporting period, the City of Pasadena worked to alleviate this shortage by assisting 1 family with first time home buying assistance. In addition, 11 homes were rehabilitated or reconstructed.

The Community Development Department supports the priority needs of the City through programs such as homeless prevention, anti-poverty strategies, and other special needs. Public and Social Service allocations are designed to aid families with essential services as they move toward the goal of self-sufficiency and potentially toward home ownership.

Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.

Through the rehabilitation/reconstruction programs, the Community Development Department improved the living conditions for its residents through the completion of 11 rehabilitation/reconstruction projects. Under the CDBG-R Grant the City provided energy efficiency modifications to a total of 27 elderly and disabled homeowners. The homeownership program provided 1 homebuyer with opportunity to purchase affordable housing. Habitat for Humanity built 1 home for low to moderate families.

Indicate any activities falling behind schedule.
The following activities fell behind schedule
Two (2) infrastructure projects in North Pasadena on Fincrock, Pauline, Hector and Armor.
The Bridge Over Troubled Water
Apartment Demolition
Project Joy and Hope
Sarah’s House
Animal Services
Health Department
Housing New Construction

Describe how activities and strategies made an impact on identified needs.

The Activities and strategies of this department have led to success in meeting the goals set for this program year. In addition, the department was able to set many actions in place that will assist in meeting next year’s goals as well. Some of these are:
• Improvement in screening and standardizing policies in lessening the wait time for rehabilitation and reconstruction projects.

• Participation in community and neighborhood events, assisting in marketing programs.

• Evaluation of processes and measures assisted in finding bottlenecks and inefficiencies in the rehabilitation/reconstruction process

**Identify indicators that would best describe the results.**

• 1 Households received first time home buyer’s down payment assistance

• 11 Homes received rehabilitation or reconstruction

• 27 Homes received energy efficiency modifications

• Habitat for Humanity built one (1) home

**Identify barriers that had a negative impact on fulfilling the strategies and overall vision.**

Increasing land and material cost as well as other cost related to home rehabilitation and reconstruction have impeded the acquisition of homes to restore and re-sell. The stability of a failing economic system has halted progress for clients wishing to become homeowners.

**Identify whether major goals are on target and discuss reasons for those that are not on target.**

Due to the economy and financial constraints the Engineering projects fell behind. The Engineering projects will be completed in 2013.

**Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.**

With staffing changes, internal procedures have been reevaluated. This has allowed the department to assign ownership to each step in the process as well as to assess that the steps provide value to the applicant. Data for the rehabilitation and reconstruction program was analyzed so that bottlenecks in the process could be identified and addressed. Improvements and changes to the planning processes will assist in expediting the process.
Lead-based Paint

*Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.*

Federal regulations effective September 2000 implemented lead-based paint requirements for all housing activities undertaken by recipients of HUD funds. These regulations require multiple approaches to evaluate, control and/or abate lead-based paint. Since inception of the CDBG program, all homes older than 1978 scheduled for rehabilitation activities receive lead based paint testing to determine the extent of lead hazards. Lead was found mostly in small amounts such as frames on the doors and usually on the exterior of the houses. All of the lead that was found was addressed by interim controls and abatement through covering and/or painting. The City abated lead on 1 home that received energy efficiency modifications.

Housing Needs

*Describe Actions taken during the last year to foster and maintain affordable housing.*

The City continues its commitment to affordable housing by utilizing CDBG and HOME funds to:

- City Administered Programs: The City of Pasadena completed eleven (11) housing rehabilitation/reconstruction projects for low and moderate income households in 2011-2012. Projects included grants, low interest and deferred loans, and reconstruction.

- Home Ownership Assistance Program: The financial assistance is in the form of a grant (with a second recorded lien) that offers down payment assistance, closing cost and other eligible costs. The program is directed to young minority families, but is open to all households that have trouble saving funds to purchase a house. Although the have good credit, the household can not afford to save money from the family budget for down payment costs. This activity is currently administered by Southeast Texas Housing Finance Corporation (SETH) with City HOME Program funds. A total of one (1) first-time homebuyers were processed for homeownership.

- CHDO Set Aside: In the 2011 Action Plan, the City indicated that it would assist in the development, ownership, or sponsorship of affordable housing units by CHDO under this category. The City committed $107,518.50 to Texas Gulf Coast Housing.
• The 2011 proposed and actual housing activities are as follows:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Proposed</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Energy Efficiency</td>
<td>21</td>
<td>27</td>
</tr>
<tr>
<td>Rehab/New Construction</td>
<td>11</td>
<td>11</td>
</tr>
<tr>
<td>First Time Homebuyers</td>
<td>30</td>
<td>1</td>
</tr>
</tbody>
</table>

0-30% Very Low Income: 8  
31-50% Low Income: 24  
51-80% Moderate Income: 7

• Information Announcements on the City’s local cable channel regarding affordable housing.

Specific Housing Needs

Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.

<table>
<thead>
<tr>
<th>Persons Services by Race and Ethnicity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activity</td>
</tr>
<tr>
<td>-------------------------------------</td>
</tr>
<tr>
<td>Increase opportunities for home ownership/Home buyer assistance</td>
</tr>
<tr>
<td>Provide owner occupied housing rehabilitation &amp; reconstruction</td>
</tr>
<tr>
<td>Provide rental housing opportunities</td>
</tr>
<tr>
<td>Totals</td>
</tr>
</tbody>
</table>

Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.

Not Applicable
Describe efforts to address “worst-case” housing needs and housing needs of persons with disabilities.

The rehabilitation and reconstruction program provided some of Pasadena residents with needed modifications to their homes. The City re-evaluated its loan repayment structure to meet the needs of senior citizens, and disabled allowing for 100% deferred forgivable loans on rehabilitation and reconstruction projects.

The department continues to facilitate a partnership with the Homeless Coalition to create a community-wide response to homelessness prevention and works with Code Enforcement staff to ensure safe, sanitary and affordable housing.

The City has also received HPRP funding through the “ARRA” grant to provide rental assistance, utility assistance, moving expenses, and case management for homeless prevention and chronically homeless persons. Disabilities include, but are not limited to, those with serious mental illness, chronic problems with alcohol and/or drugs, and AIDS.

Public Housing Strategy

Describe actions taken during the last year to improve public housing and resident initiatives.

Not Applicable

Barriers to Affordable Housing

Describe actions taken during the last year to eliminate barriers to affordable housing.

Primary barriers to affordable housing in Pasadena identified in the Consolidated Plan includes a lack of land suitable for residential construction and high land and development cost that are outside of the scope and control of the City. Since implementing the first time home buyers program, other barriers that affect the ability of low-income households to purchase housing have been identified. These barriers include:

- A lack of affordable units for purchase by low income households in Pasadena
- Escalating construction and land costs
- Limited understanding among low income households of home ownership Principles
- Past credit histories which affect the ability of low-income households to secure
housing loans

- Increasing interest rates and tightening of mortgage qualification requirements

To address some of these barriers, the City will continue to provide funds to SETH for the mandatory homeownership classes to households who have applied and been approved to receive grant. An eight hour course in homebuyer education classes address issues such as obtaining a mortgage, the importance of credit, and home maintenance. Continue to look for new and work with established CHDOs.

**HOME/ American Dream Down Payment Initiative (ADDI)**

*Assessment of Relationship of HOME Funds to Goals and Objectives*

*Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.*

Goals identified in the Consolidated Plan to meet high priority needs are summarized below:

Construction of approximately 15 single family affordable housing units per year by City sponsored programs and non-profit housing corporations between 2010-2012, assisting very low to moderate income households. Two (2) houses have been completed in this reporting period.

**HOME Match Report**

*Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.*

Please see the attachment HUD-40107-A

**HOME MBE and WBE Report**

*Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women’s Business Enterprises (WBEs).*

Please see attached HUD-40107-A Form

**Assessments**

*Detail results of on-site inspections of rental housing.*

Inspections of HOME-assisted units at Twin Oaks Apartments have been completed. No findings where found.

*Describe the HOME jurisdiction’s affirmative marketing actions.*
The City of Pasadena makes every effort to affirmatively market its programs to all persons regardless of the sex, age disability, national origin, or religion. An interpreter was at all public hearings conducted by the Community Development Department. The Housing Rehabilitation Program draws clients from all sections of the population. The Community Development Department also funds various public service programs which serve Special Need population of the community in whole or in part, in particular, the Senior Citizens/Disabled Taxicab “Rides” Program.

Describe outreach to minority and women owned businesses.

Contractors who bid on Housing Rehabilitation Program, Code Enforcement projects and infrastructure improvements projects are pre-qualified to ensure that they meet the qualifications in terms of credit worthiness, good work references and insurance requirements. A majority of these contractors are minority and/or women-owned businesses.

Homeless Needs

Identify actions taken to address needs of homeless persons.

The needs of homeless persons are complex and require a wide range of specialized services. Numerous agencies are often involved in the care of a homeless person, providing distinct services such as housing mental health counseling, employment training, and case work services.

During the 2011-2012 program year, the City used both CDBG and ESG funds to address homeless needs. The following CDBG and ESG funds were disbursed during the report period for homeless Services:

- $15,052.95 in ESG funds were expended by Project Joy and Hope for rent, utilities and furnishing for 3 apartments for terminally ill children. A total of 14 people were served.

- $20,000.00 in ESG funds were expended by Pasadena Community Ministries for rent and utility assistance for residents with eviction or disconnect notices. A total of 187 people were served.

- $15,000.00 in ESG funds were expended by Sarah’s House for maintenance on van, insurance, fuel and personnel to take homeless women and children to school, social service appointments, doctor’s appointments and job interviews. A total of 149 people were served.

- $15,000.00 in ESG funds were expended by Cross in the City for maintenance and operation of the Day Center. A total of 40 people were served.
$15,052.95 in ESG funds were expended by The Bridge over Troubled Water for childcare services for the mothers who are living in the shelter due to domestic violence. A total of 50 people served.

$10,000.00 in CDBG funds were expended by Pasadena Community Ministries for rent and utilities for their facility, so that additional funds could provide vouchers for medication, gasoline or taxi fare.

$44,370.00 in CDBG funds were expended by Sarah’s House for rent and utilities on their facility.

Identify actions to help homeless persons make the transition to permanent housing and independent living.

The Bridge over Troubled Waters (domestic violence) and Sarah’s House (Women and Children) are the only emergency shelters and transitional housing service in the Pasadena area. The Bridge over Troubled Waters has a 75 bed emergency shelter that opened in 2011. They also have a transitional complex next to the emergency shelter. Women who “graduate” from the emergency shelter are considered appropriate candidates for the supportive housing program. The intensive housing program provides a stable, affordable housing in concert with ongoing case management services such as budgeting and parenting classes to help residents gain the necessary skills to live independently in the community.

Sarah’s House is also an emergency shelter that women and children can stay up 3 months while trying to become self-sufficient. In the residents are meeting the goals that they have set and need more time in the shelter an extension can be granted from 6 months to 1 year.

Identify new Federal resources obtained from Homeless Super NOFA.

The City of Pasadena did not obtain any federal resources from the Homeless Super NOFA.

Specific Homeless Prevention Elements

Identify actions taken to prevent homelessness.

Emergency Solutions Grant (ESG) funds were used during the report period to fund local social service agencies to assist households in preventing homelessness. Homeless prevention was short term in duration and helped a total 341 clients.
Emergency Solutions Grants (ESG)

Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).

The ESG projects address the following components of a homeless planning strategy: homeless outreach, prevention services, and supportive services. The City of Pasadena participates in the Houston Homeless Coalition. As the majority of homeless service, including those for homeless subpopulations such as children and youth are located in Houston and Harris County.

Assessment of Relationship of ESG Funds to Goals and Objectives

Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.

The City’s Consolidated Plan establishes the following priorities for homeless and near homeless population:

- Establish and support programs to prevent homelessness;

- Continued support of transitional housing and/or emergency shelter for homeless families and victims of domestic violence.

The Consolidate Plan concludes that limited opportunities for emergency shelter and transitional housing units for homeless families exist in Pasadena and that the City lacks a coordinated approach to the provision of services for homeless and at risk of homelessness populations.

Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.

The ESG projects address the following components of a homeless planning strategy: homeless outreach, prevention services, and supportive services. The City of Pasadena participates in the Houston Homeless Coalition. As the majority of homeless service, including those for homeless subpopulations such as children and youth are located in Houston and Harris County.

Matching Resources

Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.
ESG funds assisted 341 homeless and near homeless persons.

Please see ESG Match Log

State Method of Distribution
States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.

Not Applicable

Activity and Beneficiary Data

Completion of attached Emergency Solutions Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.

Please see addition ESG reports by expenditures-provided

Homeless Discharge Coordination

As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.

ESG funds were not used directly during the report period to assist homeless persons who were released from publicly funded institutions.

However, efforts have been and will continue to be made to develop local discharge coordination policy for those who are at risk of becoming homeless or homeless after being released from a local publicly funded institution, such as Pasadena

Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

Not applicable.

Community Development

Assessment of Relationship of CDBG Funds to Goals and Objectives

Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.
See the “Summary of Progress Made toward Consolidated Plan Goals” chart in the General Questions section of the report.

**Changes in Program Objectives**

*Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.*

The down trending economy related to exponential increases in the number of persons requesting homelessness prevention services. The City would allocate additional funds for public and social services as well as homeless prevention. A strong focus will be made in the coming year on counseling and poverty reduction strategies.

**Assessment of Efforts in Carrying Out Planned Actions**

*Indicate how grantee pursued all resources indicated in the Consolidated Plan.*

The City pursued all resources stated in the 2011 Action Plan such as the Super NOFA, and other federal and private agencies grants. At this time no additional private or public resources where obtained for this funding period.

*Indicate how grantee provided certifications of consistency in a fair and impartial manner.*

The City of Pasadena will continue to support and provide certification of consistency. No public or social service provider requested a certification of consistency from the city in 2011.

*Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.*

The City of Pasadena Action Plans and subsequent Consolidated Annual Performance and Evaluation Report (CAPER) demonstrate both the goals and performance outcomes for the three year period for the annual Action Plan. The CAPER report shows consistent progress in meeting the goals and objectives of the Consolidated Plan.

The City did not hinder the Consolidated Plan implementation through ordinances or resolutions that would cause adverse action toward the implementation of the Consolidated Plan.

*Indicate how use of CDBG funds did not meet national objectives.*

Not applicable. All CDBG funds allocated did meet the national objectives.

*Indicate how did not comply with overall benefit certification.*
Not applicable.

**Anti-displacement and Relocation** – for activities that involve acquisition, rehabilitation or demolition of occupied real property

Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.

No displacement occurred.

Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.

No displacement occurred.

Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.

No displacement occurred.

**Low/Mod Job Activities** – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons.

Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.

Not applicable.

List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.

Not applicable.

If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.

Not applicable.

**Low/Mod Limited Clientele Activities** – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit

Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.

All subrecipients perform income verification on each client before services are provided.
to make sure they meet the low-mod income requirements.

**Program income received**

*Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.*

No program income was returned to individual revolving funds. However the program did receive $114,823.07 in CDBG program income and $61,714.31 in HOME program income.

*Detail the amount repaid on each float-funded activity.*
Not applicable.

*Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.*
Not applicable.

*Detail the amount of income received from the sale of property by parcel.*
Not applicable

*Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:*

*The activity name and number as shown in IDIS;*  
Not applicable

*The program year(s) in which the expenditure(s) for the disallowed activity (ies) was reported;*  
Not applicable

*The amount returned to line-of-credit or program account; and Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.*
Not applicable

**Loans and other receivables**

*List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.*

Not Applicable.
List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.
Not applicable

List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.
Not applicable

Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.
Not applicable

Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.
Not applicable

Lump sum agreements
Not applicable

Antipoverty Strategy
Describe actions taken during the last year to reduce the number of persons living below the poverty level.

During the report period CDBG funds have been used to attempt to reduce the number of persons in poverty, focusing on supporting activities or projects that address social service needs and improve the effectiveness of social service delivery. Community Development Block Grant funds supported local social agencies that work with crisis poverty individuals and families.

A total of $147,978.09 in CDBG funds were expended in program year 2011-2012. For services such as childcare, job search and training, education, money management, ESL classes and health care.

Non-homeless Special Needs

Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).
Not applicable
Specific HOPWA Objectives

Not applicable

OTHER NARRATIVE

*Include any CAPER information that was not covered by narratives in any other section.*

The City of Pasadena selected five non-profit agencies for the HPRP program: The Bridge Over Troubled Waters; Sarah's House; The Salvation Army; and Project Joy and Hope; Pasadena Community Ministry. Sarah's House, Pasadena Community Ministry and The Salvation Army provide homeless prevention services to the general population while The Bridge services victims of domestic violence, and Project Joy and Hope serves families with a chronically or terminally ill child. All agencies are experienced in working with homeless persons/families and those at risk of homelessness and receive Emergency Solution Grant funding through the City. The homeless prevention program is designed to offer three months of financial assistance such as hotel/motel vouchers, security deposits, rent, utilities and case management. The City of Pasadena HPRP grant *provided* 596 clients through the five listed subrecipients rent, utilities, case management and security deposits. With the option of a longer period of assistance depending upon qualifying criteria at re-certification. All participants receive case management and supportive services. The City met its 3 year (100%) deadline for HPRP a total of $790,214.00 was expended.

<table>
<thead>
<tr>
<th>Funded Social Services Agency</th>
<th>Program</th>
<th>Clients Served</th>
<th>Funds Allocated</th>
<th>Amount Disbursed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Joy &amp; Hope</td>
<td>HPRP</td>
<td>177</td>
<td>$190,000</td>
<td>$190,000</td>
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<tr>
<td>The Salvation Army</td>
<td>HPRP</td>
<td>190</td>
<td>$204,029.65</td>
<td>$204,029</td>
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<tr>
<td>Sarah's House</td>
<td>HPRP</td>
<td>133</td>
<td>$190,000</td>
<td>$190,000</td>
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<tr>
<td>The Bridge Over Troubled Waters</td>
<td>HPRP</td>
<td>54</td>
<td>$150,000</td>
<td>$72,187.35</td>
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<td>Pasadena Community Ministry</td>
<td>HPRP</td>
<td>42</td>
<td>$16,673.65</td>
<td>$16,673.65</td>
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</table>
The City has helped 27 elderly and disabled homeowners with energy efficiency modifications.

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<tr>
<th>Address</th>
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<tbody>
<tr>
<td>2010 Wichita</td>
</tr>
<tr>
<td>1902 Edgehill Rd</td>
</tr>
<tr>
<td>1309 Betty Ln</td>
</tr>
<tr>
<td>305 Lamar Dr.</td>
</tr>
<tr>
<td>515 Wafer</td>
</tr>
<tr>
<td>613 Vermillion</td>
</tr>
<tr>
<td>2115 Harper</td>
</tr>
<tr>
<td>724 Oriole Ln</td>
</tr>
<tr>
<td>1410 Kenwick Pl</td>
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<tr>
<td>503 Parkwood</td>
</tr>
<tr>
<td>3513 Ramsey</td>
</tr>
<tr>
<td>1207 Glenn Ave</td>
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<tr>
<td>1202 Richard</td>
</tr>
<tr>
<td>2209 Basket</td>
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<tr>
<td>515 Westside Ct</td>
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<tr>
<td>209 Queens</td>
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<tr>
<td>1101 Madison</td>
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<tr>
<td>2818 Pineswept</td>
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<tr>
<td>908 Seymour</td>
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<tr>
<td>4312 Fairhill</td>
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<tr>
<td>2111 Cherry Ln.</td>
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<tr>
<td>310 W. Marvick Dr.</td>
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<td>2118 Basket</td>
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<tr>
<td>1310 Belshire</td>
</tr>
<tr>
<td>1501 Easthaven</td>
</tr>
<tr>
<td>3107 Tanglebriar</td>
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<tr>
<td>2112 Helen</td>
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