

# Pasadena Police Academy



## **March-December 2015 In-Service Training Schedule**

4801 Spencer Hwy  
Pasadena, TX 77505

Phone: 713-475-4824

Fax: 713-475-5589

# In-Service Training Courses

<u>DATE</u>	<u>COURSE</u>	<u>LOCATION</u>
<b><u>APRIL</u></b>		
April 7-9	Intermediate Spanish	Pasadena Police Academy
April 20-24	Intermediate Crime Scene	Les Early Firearms Training Center
April 27-May 1	Undercover Surveillance	Pasadena Police Academy
<b><u>MAY</u></b>		
May 4-6	Intermediate Child Abuse	Pasadena Police Academy
May 25-26	Intermediate Arrest, Search, Seizure	Pasadena Police Academy
May 27-28	Intermediate Use of Force	Pasadena Police Academy
<b><u>AUGUST</u></b>		
August 3-5	Intermediate Child Abuse	Pasadena Police Academy
August 6	Basic Concealed Compartments	Pasadena Police Academy
August 10-12	Intermediate Spanish	Pasadena Police Academy
<b><u>SEPTEMBER</u></b>		
September 3-4	Intermediate Arrest, Search, Seizure	Pasadena Police Academy
September 14-18	Intermediate Crime Scene	Les Early Firearms Training Center
September 30	Manual / Mechanical Breaching for Patrol	Les Early Firearms Training Center
<b><u>OCTOBER</u></b>		
October 1	Police SUV Driving	Les Early Firearms Training Center
October 8	Tactical Pistol I	Les Early Firearms Training Center
October 12-13	Building Search	Les Early Firearms Training Center
October 12-Nov 6	Police Service Officer Academy	Pasadena Police Academy
October 19-23	Undercover Surveillance	Pasadena Police Academy
<b><u>NOVEMBER</u></b>		
November 12-13	Intermediate Use of Force	Pasadena Police Academy
November 16	Police SUV Driving	Les Early Firearms Training Center
<b><u>DECEMBER</u></b>		
December 17	Low Light Pistol	Les Early Firearms Training Center

---

**Pasadena Police Academy, 4801 Spencer Hwy., Pasadena, TX 77505 713-475-4824**  
**Les Early Firearms Training Center, 6600 Genoa-Red Bluff, Pasadena, TX 77505 281-998-2981**  
**Police Driving Track, 6600 Genoa-Red Bluff, Pasadena, TX 77505 281-998-2981**

---

# PASADENA POLICE ACADEMY RULES

1. No tobacco products are allowed in any City of Pasadena facility.
2. No food or drink is allowed in the computer lab.
3. No food is allowed in the classrooms; however, bottled drinks and beverages with spill-proof lids will be permitted.
4. **Dress code:** Academy training is a duty assignment; therefore, all students are expected to adhere to academy policy as they would their departmental policy pertaining to grooming and appearance. Unless otherwise noted, the dress code for students attending in-service training is *business casual attire*. Jeans are permitted if clean and free of holes and patches. Shirts with collars, business casual crewnecks, or V-neck shirts are acceptable; however, no T-shirts are allowed. Shorts and hats are not permitted unless specifically required (such as PT gear or headgear for range activities). Only closed-toed footwear is permissible – no sandals or flip flops.
5. Please pick up your trash and keep the classrooms and break room clean.
6. Do not park on the Dairy Queen side of the lot or in front of the academy – please park adjacent to the academy building or in the parking area directly behind the academy building.
7. Do not enter the staff area unless asked to do so by a staff member.
8. Messages will be posted in the designated area inside the break room.
9. Use of the weight room is limited to City of Pasadena Police Department personnel only.
10. Students must make every effort to minimize the noise emanating from conversations in the hallways that may occur during class breaks. Students should not congregate in the main lobby; additionally, students should not congregate in the hallways to the point where it is difficult for others to pass through.

**Violating any of these rules may result in being denied admittance into or being removed from the class and/or academy facility.**

# COURSES

---

**COURSE: Basic Concealed Compartments**

**LOCATION:** Pasadena Police Academy

**DATE:** August 6

(8 hrs.)

8:00 am – 4:00 pm

**TUITION:** \$20.00

**COURSE DESCRIPTION:** This course of instruction is designed to educate law enforcement officers, regardless of their current assignment, on the current trends and uses of hidden compartments (“TRAPS”) being utilized in passenger vehicles by the criminal element. Officers will be given instruction on common indicators or clues that a hidden compartment is present, along with instruction and techniques that will afford the officer a means to defeat these compartments. Legal issues will be brought up in regards to “arrest, search and seizure” laws to ensure that officers are equipped with the knowledge needed to conduct these types of investigations.

---

**COURSE: BUILDING SEARCH**

**LOCATION:** Les Early Firearms Training Center

**DATE:** October 12-13

(16 hrs.)

8:00 am – first day

**TUITION:** \$40.00

**COURSE OBJECTIVE:** This 16 hour course will focus on basic building search techniques related to patrol work. It will cover the approach, door and window entries, low light searches, single and multiple officer searches, and suspect control. Students will participate in practical exercises and live fire “Simunition” training scenarios.

**MANDATORY EQUIPMENT:**

- Comfortable clothing
- Duty or tactical belt and sidearm
- Body armor
- 100 rounds pistol ammunition

This course will cover searching techniques with both sidearm and long arm if the student is so equipped.

---

**COURSE:** Close Contact Defense Instructor Level 1  
**LOCATION:** Les Early Firearms Training Center  
**DATE:** July 13-17, 2015 (40 hrs.) 8:00am-4:00pm  
**TUITION:** \$700.00 All registration and fees are payable to [www.Blueshieldtactical.com](http://www.Blueshieldtactical.com)

**COURSE OBJECTIVE:** This is an instructor level course presented by Blue Shield Tactical. Successful completion of the course will result in the student receiving a 2 year certification as a “Close Contact Defense Instructor” through Blue Shield Tactical.

The subjects covered in this course include:

- Standing offense and defense
- Weapon retention and disarmament
- Joint locks from standing and ground
- Common attack defense
- Handcuffing
- Takedowns
- Ground control positions until backup arrives
- Included VNR Instructor Certification with policy recommendations
- Report writing for response to resistance
- Teaching methods for instructors

**MANDATORY EQUIPMENT:**

- Duty Belt
- Handcuffs
- Comfortable clothing

---

**COURSE:** INTERMEDIATE ARREST, SEARCH & SEIZURE #2108  
**LOCATION:** Pasadena Police Academy  
**DATE:** May 25-26 & September 3-4 (16 hrs.) 8:00 am – 4:00 pm  
**TUITION:** \$40.00

---

**COURSE:** INTERMEDIATE CHILD ABUSE INVESTIGATION #2105  
**LOCATION:** Pasadena Police Academy  
**DATE:** May 4-6 & August 3-5 (24 hrs.) 8:00 am – 4:00 pm  
**TUITION:** \$60.00

---

**COURSE:** INTERMEDIATE CRIME SCENE INVESTIGATION #2106  
**LOCATION:** Les Early Firearms Training Center  
**DATE:** April 20-24 & September 14-18 (40 hrs.) 8:00 am – 4:00 pm  
**TUITION:** \$100.00

---

**COURSE:** INTERMEDIATE SPANISH #2109  
**LOCATION:** Pasadena Police Academy  
**DATE:** April 7-9 & August 10-12 (24 hrs.) 8:00 am – 4:00 pm

TUITION: \$60.00

---

**COURSE: INTERMEDIATE USE OF FORCE #2107**

**LOCATION:** Pasadena Police Academy

**DATE:** May 27-28 & November 12-13 (16 hrs.) 8:00 am – 4:00 pm

**TUITION:** \$40.00

---

**COURSE: LOW LIGHT PISTOL I**

**LOCATION:** Les Early Firearms Training Center

**DATE:** December 17 (8 hrs.) 2:00 pm – 10:00 pm

**TUITION:** \$20.00

**COURSE OBJECTIVE:** This course is designed to familiarize officers with shooting in less than ideal light conditions, and to improve the officer's skills in weapons manipulations (reloading, clearing malfunctions and marksmanship) while using a flashlight.

**MANDATORY EQUIPMENT:**

- Duty rig and sidearm with at least 3 magazines (no shoulder holsters)
  - 400 rounds of ammunition
  - Eye and ear protection
  - Soft body armor
  - Flashlight
  - Baseball cap, Inclement weather gear (not required but recommended)
- 

**COURSE: MANUAL / MECHANICAL BREACHING FOR PATROL**

**LOCATION:** Les Early Firearms Training Center

**DATE:** September 30, 2015 (8 hrs.) 8:00 am – 4:00 pm

**TUITION:** \$20.00

**COURSE OBJECTIVE:**

This 8-hour course is designed to familiarize patrol officers with various tools and techniques that are available for use for the true first responder. 21<sup>st</sup> Century law Enforcement requires that the first responder to a scene, (Patrol Officer) have the training and tools necessary to respond to a variety of situations, i.e., Medical Emergencies, Car Crashes, Search & Arrest Warrants, and Rapid Response to a Homicide in Progress. Students will be taught to manually breach inward and outward opening doors along with windows and be required to demonstrate the learned techniques.

**MANDATORY EQUIPMENT:**

- Comfortable clothing with long sleeve shirt or BDU jacket
- Eye and ear protection
- Duty rig

**EQUIPMENT:** Weather related clothing is needed for inclement weather (hats, sunglasses, sunscreen, and water)

---

**COURSE: POLICE SERVICE OFFICER ACADEMY**

**LOCATION:** Pasadena Police Academy

**DATES:** October 12 - November 6

(160 hrs.)

8:00 am – 4:00 pm

**TUITION:** \$200.00

**COURSE OBJECTIVE:** This academy is designed for newly appointed Telecommunicators who serve a dual function as municipal jail attendants. The curriculum includes all of the TCOLE required coursework for Basic licensing, with the exception of their Field Training course. Additionally, the students will receive training in the use of Taser, CPR/AED, Cultural Diversity, TDD/TTY, Basic Penal Code, Excited Delirium/In Custody Death, Mechanics of Arrest/Defensive Tactics and TCIC/NCIC.

**MANDATORY EQUIPMENT:**

- Comfortable clothing with long sleeve shirt (Mechanics of Arrest)
- Handcuffs and Key

**NOTE:** Class size is limited to 16 students.

---

**COURSE: POLICE SUV DRIVING SKILLS & DRILLS**

**LOCATION:** Police Driving Track

**DATES:** October 1 & November 16

(8 hrs.)

8:00 am – 4:00 pm

**TUITION:** \$20.00 (OUTSIDE AGENCIES ARE REQUIRED TO FURNISH THEIR OWN VEHICLES)

**COURSE OBJECTIVE:** In this age where SUV type vehicles are becoming more and more prevalent as emergency vehicles, it is imperative that the operator knows the capabilities and limitations of his/her vehicle. This course will incorporate a classroom discussion of the differences required in operating an SUV type emergency vehicle as opposed to the more traditional police sedan. Driving courses will then be undertaken on the driving pad which will include coned as well as backing courses. Although there are inherent risks in any driving course which are potentially increased when driving an SUV type vehicle, safety is paramount during this course and precautionary steps will be steadfastly adhered to. The student will be required to provide their own SUV type vehicle to drive. SUV's equipped with a police package are preferred however not required.

**Equipment:** Weather related clothing for inclement weather (hats, sunglasses, sun screen)  
Drinking water is not required but highly recommended.

---

**COURSE: TACTICAL PISTOL I**

**LOCATION:** Les Early Firearms Training Center

**DATE:** October 8

(8 hrs.)

8:00 am – 4:00 pm

**TUITION:** \$20.00

**COURSE OBJECTIVE:** This course covers the use of the pistol in dynamic, lethal force encounters. This course will stress fast, accurate shot placement, speed of presentation and manipulation, proper use of cover, shooting on the move, engagement of moving targets and deployment from vehicles

**MANDATORY EQUIPMENT:**

- Semi-automatic pistol with three (3) magazines
- Body armor
- Eye and ear protection
- 500 rounds ammunition **Factory Ammo or Factory Spec Ammo**
- **NO HOMEMADE RELOADS**
- Inclement weather gear
- Gun cleaning equipment

---

**COURSE: TACTICAL SHOTGUN**

**LOCATION:** Les Early Firearms Training Center

**DATE:** December 1

(8 hrs.)

8:00 am – 4:00 pm

**TUITION:** \$20.00

**COURSE OBJECTIVE:** This course covers the use of the shotgun in dynamic lethal force encounters. This course will stress fast, accurate shot placement, explanation of shotgun spread pattern, speed of presentation and manipulation, reloading drills, proper use of cover, shooting on the move, engagement of moving targets, deployment from vehicles, and proven tactics.

**MANDATORY EQUIPMENT:**

- Pump or semi-auto shotgun w/sling
- Body armor
- Inclement weather gear
- Ammunition (150 rds. #8 field loads, 100 rds. 00 buck, 50 slugs, 100 pistol)
- Semi-auto duty pistol w/3 magazines & duty rig
- Baseball cap, eye and ear protection
- Gun cleaning equipment



**COURSE: Undercover Surveillance for Law enforcement**

**LOCATION:** Pasadena Police Academy

**DATE:** April 27-May 1 & October 19-23 (40 hrs.) 8:00am-4:00pm (Wednesday 2:00pm – 10:00pm)

**TUITION:** \$100.00 (OUTSIDE AGENCIES ARE REQUIRED TO HAVE ACCESS TO THEIR OWN UNMARKED VEHICLES.)

**COURSE OBJECTIVE:** The goal of this course of instruction is to inform the student of the necessity of surveillance and how surveillance is used to collect information on a target for intelligence gathering, court preparation, arrest and seizure of contraband or assets. In order to become an effective Investigator you must be able to conduct a productive surveillance. This course is recommended for any officer who has a desire to pursue an investigative assignment in the future as well as current investigators. This class will involve preparing an operation plan, working as part of an actual surveillance team during field training scenarios, and completing an effective debriefing. Upon completion of this course you will be able to differentiate between a static and mobile surveillance and be introduced to common surveillance terms.

**MANDATORY EQUIPMENT:**

- Students must have access to an unmarked vehicle to use during the actual surveillance portion of the class.
- (Pasadena Officers who do not have an unmarked vehicle assigned to them, but wish to attend the training may be provided an unmarked vehicle based on availability. The course instructor will attempt to secure pool units for class use only.)
- **\*\*PASADENA RADIOS WILL BE PROVIDED FOR OUTSIDE AGENCIES\*\***
- Class size is limited to 18 students.

**RECOMMENDED EQUIPMENT: (Not Mandatory)**

- Binoculars
- GPS
- Camera
- Note taking material: voice recorder, laptop or clipboard.

---

**COURSE: Writing Search Warrants**

**LOCATION:** Pasadena Police Academy

**DATE:** March 30-April 1, 2015 (24 hrs.) 8:00 am – 4:00 pm

**TUITION:** \$60.00

**COURSE DESCRIPTION:** Writing Search Warrants is a class designed for officers who have little or no experience in writing affidavits to obtain search warrants. This class will introduce the student with the requirements of a search warrant, and assist in the writing of an effective search warrant affidavit. This class is designed to enable anyone in law enforcement to leave this class with the basic knowledge and confidence it takes to successfully write a search warrant. This course is an interactive class and every student will write several search warrants from start to finish by the completion of this 3 day course.

Open to all Law Enforcement Officers

**MANDATORY EQUIPMENT:** Laptop computer, either personal or Department issued.

REGISTRATION FORMS ATTACHED

PASADENA POLICE  
ACADEMY

**PASADENA OFFICERS IN-SERVICE TRAINING  
REGISTRATION FORM**  
(ONE FORM PER COURSE)

OFFICER NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

DIVISION: \_\_\_\_\_

*I WISH TO ATTEND THE FOLLOWING IN-SERVICE CLASS:*

COURSE NAME: \_\_\_\_\_

COURSE DATE: (BEGINNING) \_\_\_\_\_ (ENDING) \_\_\_\_\_

CHECK LOCATION: \_\_\_\_\_ POLICE ACADEMY

\_\_\_\_\_ LES EARLY FIREARMS TRAINING CENTER

\_\_\_\_\_  
OFFICER SIGNATURE

\_\_\_\_\_  
SUPERVISOR SIGNATURE

DATE APPROVED: \_\_\_\_\_

DATE DENIED: \_\_\_\_\_

***PLEASE FORWARD TO THE ACADEMY WHEN COMPLETED  
YOU WILL BE NOTIFIED IF THE CLASS IS FULL AND YOU WERE NOT ENROLLED.  
Fax number 713-475-5589***



***“OUTSIDE AGENCY REGISTRATION FORM”***  
**PLEASE CALL TO VERIFY ENROLLMENT**



**PASADENA POLICE ACADEMY  
APPLICATION FOR IN-SERVICE TRAINING**

OFFICER NAME: \_\_\_\_\_ RANK: \_\_\_\_\_

AGENCY: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

CELL NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

***PLEASE ENROLL ME IN THE FOLLOWING CLASSES***

COURSE NAME: \_\_\_\_\_

COURSE DATE: (BEGINNING) \_\_\_\_\_ (ENDING) \_\_\_\_\_

PLEASE FAX APPLICATION TO: 713-475-5589

IF YOU NEED ADDITIONAL INFORMATION CALL: 713-475-4824

***PAYMENT FOR COURSES IS DUE UPON RECEIPT OF INVOICE TO SECURE RESERVATION.***

MAKE CHECKS PAYABLE TO: CITY OF PASADENA  
4801 SPENCER HIGHWAY  
PASADENA, TEXAS 77505

CREDIT CARD PAYMENT ACCEPTED BY CONTACTING MIRTHALA CANTU AT THE  
CITY OF PASADENA CONTROLLER’S OFFICE AT (713) 475-5530.

